

**TENDER DOCUMENT FOR  
PROCUREMENT OF MOBILE  
DEVICE MANAGEMENT**

**January 2023**

**Alliance Air Aviation Ltd.  
IGI Terminal 1 Palam Airport New  
Delhi 111037**



# **CERTIFICATE**

THIS IS TO CERTIFY THAT SUBJECT TENDER DOCUMENT BEARING TENDER NO AAAL/IT/22-23/303/PROCUREMENT OF MOBILE DEVICE MANAGEMENT DTD 20 Jan 2023 CONTAINS A TOTAL OF...19...PAGES (NUMBERED) ONLY (...19...PAGES ONLY).

## **DISCLAIMER**

1. The information contained in this tender document (hereinafter referred to as the “Tender”) or and any information pertaining to the aforesaid subject matter provided subsequently to the applicants/bidders in any form by ALLIANCE AIR AVIATION LIMITED (hereinafter referred to as “AAAL”) shall be subject to the terms and conditions to which such information is provided contained herein and any other terms and conditions as may be prescribed by AAAL prior to award of the tender.
2. The purpose of this tender is to provide all bidders with the information that may be useful to them in the formulation of their proposals/bids (hereinafter referred to as “BID(S)”) in response to this tender. The statements and facts contained herein, which reflect various assumptions and assessments arrived at by AAAL do not purport to contain exhaustive/all the information on the aforesaid subject matter that each applicant may require for the purpose of submitting their bids.
3. Each bidder should, conduct its own due diligence, investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, and information contained in this tender and shall obtain independent advice from appropriate sources at no cost to AAAL.
4. The information provided in this tender to the applicants is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. AAAL accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
5. AAAL also accepts no liability of any nature whether resulting from negligence or otherwise, however caused arising from reliance by any applicant/bidder upon the statements contained in this tender.
6. AAAL may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender, from time to time till close date of tender.
7. The tender does not imply that AAAL is bound to select a bidder or to appoint the selected bidder, as the case may be, and AAAL reserves the right to reject all or any of the bids without assigning any reason whatsoever at any time.

ALLIANCE AIR AVIATION LIMITED  
IGI AIRPORT, TERMINAL-1, NEW  
DELHI-110037

**TENDER DOCUMENT**

1	No. and Name of the Tender:	Tender No.: AAAL/IT/2022-23/303
---	-----------------------------	---------------------------------

**Sub: Procurement of Mobile Device Management**

**(I) INTRODUCTION**

Alliance Air Aviation Limited a company incorporated under Companies Act 1956, having its registered office at Alliance Bhawan, IGI Airport, Terminal-1, New Delhi-110037, (hereinafter referred as 'AAAL'), invites sealed/closed bids under two bid system from eligible bidders (hereinafter referred to as 'Bidder(s)') meeting the Technical Bid Evaluation Criteria mentioned in the Tender and also complying with other terms and conditions of the subject Tender, for Mobile Device Management for Alliance Air Aviation Limited (AAAL) on a comprehensive basis in complete accordance with this Tender.

**(II) PURPOSE OF THE TENDER**

Alliance Air Aviation Limited (hereinafter referred as AAAL or the Principal Employer qua the successful bidder), invites sealed bids (Under Two Bid System) from eligible bidders (here in after referred as Service provider) meeting the Technical and Price Bid Evaluation Criteria specified in this tender document, for Mobile Device Management for Alliance Air Aviation (AAAL) on a comprehensive basis in complete accordance with this tender.

**(III) SUMMARY OF BIDDING INFORMATION**

1	Tender Detail	Mobile Device Management for Alliance Air Aviation Limited (AAAL)
2	Contract Period:	Mobile Device Management with yearly charges for Three years extendable for 2 years mutually as detailed in the tender document
3	Availability of Bidding Document:	From <b>20 January 2023</b> , (The Tender can be downloaded from AAAL's website(www.allianceair.in))
6	Last date/ time for submission of Bid documents ("Due Date/Time")	<b>27 January 2023, 04:00 PM</b>
7	Place of Submission of Bids	MMD, Alliance Bhawan, IGI Airport, Terminal-1, New Delhi-110037
8	Time and Date of Opening of	(i)Technical Bid – <b>30 January 2023, at 11:00 AM</b>
9	Extension of Due Date/Time	The Due Date / Time of submission of Bid documents and opening of Bids may be extended at any time, at the sole discretion of AAAL and shall be displayed on AAAL's website. No separate press advertisement will be issued by AAAL regarding extension of Bid opening date and Due Date/Time.
10	Bid Security Declaration Form	The Due Date / Time of submission of Bid documents and opening of Bids may be extended at any time, at the sole discretion of AAAL and shall be displayed on AAAL's website. No separate press advertisement will be issued by AAAL regarding extension of Bid opening date and Due Date/Time.
11	Address of Communication for any clarifications	Dept. of Information Technology <a href="mailto:Ajay.kotwal@allianceair.in">Ajay.kotwal@allianceair.in</a> Mobile No:9568636695 <a href="mailto:Gaurav.kumar@allianceair.in">Gaurav.kumar@allianceair.in</a> Mobile No:9891324552 <a href="mailto:Pankaj.kumar@allianceair.in">Pankaj.kumar@allianceair.in</a> Mobile No:9012442964

**Date and time for price bid opening of technically qualified bidders shall be intimated later. If any of the days specified above happens to be a holiday in AAAL, the next working day shall be implied.**

**(IV) SUBMISSION OF BIDS**

The Bidders should submit their Bids in a two-bid format (a) Technical Bid & (b) Price Bid as per following Details:

- a. **Envelope-1(Technical Bid):** - The **technical bid** covering all Details as mentioned in the formats with Bid Security Declaration Form and all enclosures demanded to accompany the technical bid and the same need to be necessarily submitted in a separate sealed envelope super scribing (mentioning) the enquiry no: **AAAL/IT/2022-23/303- Technical bid** in bold letters with Service provider's name.
- b. **Envelope-2 (Price Bid):** - The **price bid** needs to be submitted in a separate sealed envelope super scribing the enquiry no: **AAAL/IT/2022-23/303 - Price bid** in bold letters with the Service provider's name.  
All pages should be numbered serially and duly signed by the authorized signatory. All figures quoted in financial bid shall be covered with a transparent adhesive tape.
- c. **Envelope 3 (Master Envelope):** - Both these envelopes (Technical Bid and Price bid) need to be put in a sealed outer **master envelope** super scribing the enquiry no: **AAAL/IT/2022-23/303 in bold letters** with the Service provider's name and addressed **Material Management Department, Alliance Bhawan, IGI Airport, Terminal-1, New Delhi-110037**

If the master envelope is not sealed and marked as above, AAAL shall assume no responsibility for the misplacement or premature opening of the 'Technical Bid' and 'Financial Bid'. The sealed bid master envelope shall be submitted at the above address in person or by speed / registered. /ordinary post / courier so as to reach up to **27 January 2023, 04:00 PM.**

- d. The Bid should be only in the prescribed format. The Bid cover should carry the complete name and address of the Bidder, along with the telephone, fax and Email address. Bids must be received by AAAL at the address specified above not later than the Due Date/Time. If for some reason, the Bid Due Date/Time or the Bid opening date, as the case may be, is declared a holiday, then the Bid Due Date/Time or the Bid opening date will automatically stand extended to the same timings of the next working day. In the event of the receipt of the Bid after the Due Date/Time, the Bid shall be rejected. AAAL reserves the right to reject any Bid in part or full or annul the Tender process without assigning any reasons.
- e. The bid shall be typed or hand written in indelible ink, and all correspondence and documents related to the bid exchanged by the Bidder and AAAL shall be written in the English language. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an authenticated translation of the relevant passages in the above stated language, in which case, for purposes of interpretation of the bid, the English translation shall prevail.

- f. Tender documents sent through Post or Courier shall be at the risk of the Bidder and AAAL shall not be responsible for any loss or non-receipt of the Tender documents.  
Tender bids received after due date / time shall not be entertained / considered.
- g. In case of modified bids, the covers shall carry the superscription of the Word **“Modified** “with tender number and date.
- h. In case of withdrawal of the bid, the cover containing the Bidder’s withdrawal letter, shall carry the superscription of the word **“Withdrawal”** with tender number and date.
- i. Bidder shall initial all the corrections if any.
- j. Bidder shall number, sign and stamp all pages of this tender document and all the enclosures accompanying the tender document prior to the submission of the tender.
- k. The tender shall be accompanied by an original power of attorney of the signatory of the bid authorizing him/her to sign the bid on non-judicial stamp paper of Rs.100.
- l. The above technical bid tender documents with enclosures are to be submitted in a Technical bid envelope excluding. **(Price Bid)**.

#### **V) TERM OF THE PROPOSED CONTRACT**

Period of Contract would be for procurement of Mobile Device Management with yearly subscription charge on same terms, rates and conditions, if mutually agreed with the Successful Bidder.

#### **VI) GROUNDS FOR REJECTION OF BIDS**

The bids are liable to be rejected forthwith i.e, without being evaluated, on the following grounds:

- a. If the tender has been received after the closing date/time of the tender.
- b. if only the technical bid has been received and the commercial bid has not been received, and vice versa.
- c. If the tender has been received by email, open condition, or fax instead of in separate sealed/closed covers.
- d. If the tender has not been signed by the authorized signatory of the tenderer  
If the technical bid has been received without bid security declaration (Refer Chap .As per tender document).
- e. In case the price bid and the tech bid are enclosed in the same envelope instead of two different envelopes in separately sealed/closed state, the tender will be liable to be rejected.
- f. In case if it is found that tech bid contains indications of price bid, then in such case subject bids will be rejected.
- g. Price bids of only those tenderers, who are found suitable based on evaluation of their technical bids, would be opened, and accordingly such tenderers would be intimated in advance of the date of opening of the price bids by E-MAIL and, or by telephone.

## TECHNICAL BID

### 1. REQUIREMENTS

AAAL requires Nos. of Mobile Device Management with the following major features and minimum essential specifications: -

#### a) Major supported features:

- Cloud based Mobile Device Management.
- IMEI based/Serial Number Based enrolment.
- Registered Apple Business Manager
- Create User Groups and subgroups.
- Supervised & Unsupervised support for Apple devices.
- App distribution and management for App Store Apps, Play Store Apps, Windows Business Store Apps
- Remotely remove/uninstall/block unused Apps.
- Change home screen & lock screen wallpaper.
- Real-time GPS-based location tracking
- Remotely push files and folders
- Configure & Manage Email Settings
- Passwords protect safe mode.
- Internet connectivity indicator
- Show OS upgrade menu option.
- Factory reset protection.
- Remote Mirroring
- Passcode Policy
- Allow/ Block installing/Uninstalling apps.
- Location/Application Version/Battery History report

#### b) Training

Selected bidder shall provide the training to the 20 of Alliance Air Aviation Limited's personnel as described below.

1. The training should include the architecture, software, integration, and customization, policy installation, troubleshooting reporting and other aspects of the solution.
2. The Bidder will train Alliance Air Aviation Limited personnel for independent operation, creation of policies/rules, generation of reports, and analysis of the reports, Troubleshooting and familiarization of features and functionalities, System and policy configuration, alert monitoring, etc.



**c) Technical Bid Evaluation Criteria**

<b>Requirement/Questions</b>	<b>Required /Desired</b>	<b>Yes/No</b>
1. Policy enforcement and management	Required	
2. Inventory management	Required	
3. Security management	Required	
4. Solution distribution	Required	
5. Provide the ability to find lost or stolen mobile device	Required	
6. Proactively monitor and troubleshoot	Required	
7. Remote control capability with secure connection	Required	
8. Additional security controls	Required	
9. Better data protection and business data backup (data recovery)	Required	
10. Backup mobile device	Required	
11. Segregate sensitive business data from personal data	Required	
12. Data integration with other management system	Required	
13. Solution license management	Required	
14. Report on the availability of all services and component such as exchange server and find any issue that impacts a user's ability to utilize their device	Required	
15. Examination of the health of entire Smartphone and Tablets and other mobile solution	Required	
16. The solution must quickly and proactively detect end user problem and monitor Smartphones and Tablets	Required	

**2. ELIGIBILITY CRITERIA**

Sl. No.	Terms & Condition
1	This invitation for bids is open to all reputed original equipment manufacturers (OEM) or their Authorized System Integrators.
2	Bidder must have a positive net worth from IT business in each of the last three financial years, year ending March 2022. (Certificate from Chartered Accountant to be furnished).
3	The bidder should participate as a single party and no consortium is allowed.
4	Vendor has to enclose manufacturer authorization certificate mentioning the Tender No. to quote for this particular tender duly signed by the authorized signatory, otherwise quotation shall be rejected.
5	The Bidder should have an experience of supplying, installing, configuring, and implementing for minimum two order of Mobile Device Management in any Govt/Private Organization.
6	Invoice/work completion from the Customer regarding successful execution of the two orders must be submitted along with the Bid.
7	The Bidder must have wide IT infrastructure support in India along with having its own service office in the PAN India states for the last 2 years. (Proof of Office like Municipal certificate/Trade License etc. to be submitted). Document regarding that should be submitted along with Technical Bid. The service report or call reports of the quoted products must be attached along with the Technical Bid.
8	The Bidder should have valid certification namely ISO 9001/14001/27001. Copy of the same should be submitted.
9	The Bidder shall enclose complete bill of material with OEM part code. Documentary evidence such as OEM datasheet/spec sheets etc. must be enclosed. All supporting documents such as datasheet, spec sheet, admin guide etc. must be enclosed. All documents should be readily available online. Bidder must share the online links for all the supporting documents. Failing of the above, the Bid shall be rejected.
10	The Bidder should have permanent technical support staff posted in PAN India preferable Delhi.

**3. BID OFFER VALIDITY CLAUSE:** The Bid offer price should be valid for 90 days from the date of opening the financial bids. Further to it the price quoted in financial bid without GST should remain the same till the supply of complete quantity/delivery of contractually agreed supplies in totality as per contract agreement between AAAL and L1 party/negotiated L1 party till it is delivered/rendered at premises as stated by AAAL in contract agreement. No enhancement of rates will be allowed, and the supplies/services are to be effected on L1 rates throughout the contracted period or during extension period of contract. Payment from AAAL will only be made against L1 rates plus applicable taxes.

**1. EMD DEPOSIT:** Instead of EMD a filled in **BID SECURITY DECLARATION FORM** to be submitted by all vendors responding to subject tender enquiry mandatorily along with Tech bid as per **Annexure C to subject Tender Document**. Non submission of subject filled in **BID SECURITY**

**DECLARATION FORM** will result in outright rejection of bids that is being submitted without filled in **Bid Security Declaration Form**.

**2. EMD FORFEITURE:** Penal measures as stated in **BID SECURITY DECLARATION FORM** as per **Annexure C** to subject tender document will be applicable.

**3. SECURITY DEPOSIT:** Successful bidders are required to deposit Security deposit to the tune of 5% of the value of the contract as specified in bid documents. Security Deposit are to be furnished in the form of Demand Draft drawn in favour of ALLIANCE AIR AVIATION LIMITED Payable at NEW DELHI. The security deposit is to be submitted by L1 vendor on placing and accepting of LOI. The Security deposit to be submitted within 5 working days from the date of LOI release.

**4. SECURITY DEPOSIT REFUND:** Security Deposit will be valid/returned after a period of the completion of all contractual obligation of the supplier. Security deposit thus deposited will be returned back without interest and no claim of interest on the security deposit amount will be entertained.

**5. EMD REFUND:** Procedure will be followed as per **to the subject Tender document**.

**6. CONTRACT DISHONOUR CLAUSE:** Non supply of materials/services /abandoning of contract will cause forfeiting of security deposit from the deviating supplier/service provider and orders of such deviating suppliers/service providers will be routed to L2 vendor or subsequent participants of subject tender, if thus approached subject participant/vendor shows his readiness to supply goods/deliver required services at the L1 Vendor rates, or otherwise the tender will be scrapped and new tender will be floated for subject material/services.

**7. CAPACITY CHECK OF BIDDERS FOR QUALITY SERVICE DELIVERY:** To execute the capacity check of bidders for quality service delivery, the committee formed for execution of subject tender is free to requisition any documents/ execute premise visit as deemed to be fit by the committee. All participants responding to subject tender has to mandatorily cooperate in subject activity.

**8. NATURE OF SUPPLIES/SERVICES:** The supplies/services by contracted L1 vendor in tendering process are to be effected as per Work scope mentioned in Chapter ..... to subject Tender and as per specifications/details of supplies requisitioned as per contract mentioned in Chapter ..... to subject Tender. Also all clauses as per subject tender document is applicable for execution of subject contract. No deviations are accepted. If there emanates any deviation, credible documentary evidence should be furnished for waiver. The approval of waiver will be the sole discretion of **Competent Authority of AAAL**. **If no credible evidence is submitted, then penalty as deemed to be fit by AAAL authorities to make good the loss caused due to deviation will be imposed/executed.**

9. **DELIVERY ADDRESS:** The requisitioned supplies as mentioned in tender and contracted as per agreement post finalization of financial bids, by L1 Vendor has to be delivered at the following address.

**IT Department**

**Alliance Air, Alliance Bhawan**

**IGI Airport, Terminal 1**

**New Delhi – 110037**

**Email id –mis@allianceair.in**

**A) ORGANIZATIONAL PROFILE WITH SIMILAR PAST  
EXPERIENCE (To be included in the TechnicalBid)**

1.	Constitution: Proprietary Partnership Private Ltd. Public ltd.			
2.	Established since :			
3.	Address of the Registered Office			
4.	Category Software Producer/ Developer (Principal) Hardware Manufacturer (Principal) System Integrator/ Solution Provider Any Other			
5.	If Consortium, then please specify: name of the members			
6.	Name of Proprietor/ partners/			
7.	Number of Engineers			
8.	Number of total Employees			
9.	Some of Solution being offered / Sold So			
	Purchaser, with full address and details of contact person (phone,	Item Description	Total Order Value	Whether Completed/ Under process

Note: Please support the above facts with documentary evidence.

Signature of the Bidder:

Name:

**B) SERVICE SUPPORT DETAILS**

Name of the Bidder :

<b>Name and Address of Service Centre</b>	<b>Name of Contact Person</b>	<b>i. Telephone No ii. Fax No iii. Mail ID</b>	<b>Information on Service Support Facilities</b>

Signature of the Bidder:

Name:

**C) COMMERCIAL BID FORMAT**

**COMMERCIAL BID TO BE SUBMITTED ON VENDOR'S LETTER HEAD**

SL NO	DESCRIPTION	QTY	UNIT RATE WITH YEARLY CHARGE (EXCL OF GST)	TOTAL AMOUNT EXCL OF GST
1	Mobile Device Management	200 extendable of same unit rate		
2	GST			

**Note: The contract period will be for three years, and it will be renewed on yearly basis.**

**INSTRUCTIONS TO  
TENDERERS**

1. **EMD at the rate as highlighted in the Bid Document shall be submitted in form of Demand Draft from any of the Nationalized/Scheduled banks in favour of ALLIANCE AIR AVIATION LIMITED Payable at NEW DELHI, failing which the Tender will not be considered.**
2. As a Government of India Department, this office is exempted from payment of Octroi and similar local levies. Tenderers shall ensure that necessary Exemption Certificates are obtained by them from the Accounts Officer, I/C Purchase & Stores to avoid any payment of such levies.
  - a) Prices are required to be quoted according to the units indicated in the annexed tender form. When quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished.
3. Preference will be given to those tenders offering supplies from ready stocks and on the basis of F.O.R destination/delivery at site.
  - a) All available technical literature, catalogues and other data in support of the specifications and details of the items should be furnished along with the offer.
  - b) Samples, if called for, should be submitted free of all charges by the tenderer and the Purchaser shall not be responsible for any loss or damage thereof due to any reason whatsoever. In the event of non- acceptance of tender, the tenderer will have to remove the samples at his own expense.
  - c) Approximate net and gross weight of the items offered shall be indicated in your offer. If dimensional details are available the same should also be indicated in your offer.
  - d) **Specifications:** Stores offered should strictly conform to our specifications. Deviations, if any, should be clearly indicated by the tenderer in his quotation. The tenderer should also indicate the Make/Type number of the stores offered and provide catalogues, technical literature and samples, wherever necessary, along with the quotations. Test Certificates, wherever necessary, should be forwarded along with supplies. Wherever options have been called for in our specifications, the tenderer should address all such options. Wherever specifically mentioned by us, the tenderer could suggest changes to specifications with appropriate response for the same.
4. The purchaser shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portions of the quantity offered and the tenderers shall supply the same at the rates quoted.
5. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amount quoted in words and figures, amount quoted in words shall prevail.
6. The tenderer should supply along with his tender, the name of his bankers as well as the latest Income-Tax clearance certificate duly countersigned by the Income-Tax Officer of the Circle concerned under the seal of his office, if required by the Purchaser.
7. The authority of the person signing the tender, if called for, should be produced.

— — — — —



## TERMS & CONDITIONS OF TENDER

### 1. DEFINITIONS:

- a) The term 'Purchaser' shall mean AAAL.
- b) The term 'Contractor' shall mean, the person, firm or company with whom or with which the order for the supply of stores is placed and shall be deemed to include the Contractor's successors, representative, heirs, executors and administrators unless excluded by the Contract.
- c) The term 'Stores' shall mean what the Contractor agrees to supply under the Contract as specified in the Purchase Order including erection of plants & machinery and subsequent testing, should such a condition is included in the Purchase Order.
- d) The term 'Purchase Order' shall mean the communication signed on behalf of the Purchaser by an Officer duly authorized intimating the acceptance on behalf of the Purchaser on the terms and conditions mentioned or referred to in the said communication accepting the tender or offer of the Contractor for supply of stores or plant, machinery or equipment or part thereof.

### 2. PRICES:

Tender offering firm prices will be preferred. Where a price variation clause is insisted upon by a tenderer, quotation with a reasonable ceiling should be submitted. Such offers should invariably be supported by the base price taken into account at the time of tendering and also the formula for any such variation/s.

### 3. SECURITY DEPOSIT:

On acceptance of the tender, the Contractor shall, at the option of the Purchaser and within the period specified by him, deposit with him, in cash or in any other form as the Purchaser may determine, security deposit not exceeding five percent of the value of the Contract as the Purchaser shall specify. If the Contractor is called upon by the Purchaser to deposit, 'Security' and the Contractor fails to provide the security within the period specified, such failure shall constitute a breach of the Contract.

### 4. TEST CERTIFICATE:

Wherever required, test certificates should be sent along with the dispatch documents.

### 5. PAYMENT:

Payment against supplies delivered will be effected after 45 days credit from the date of submission of invoice provided the supplies are as per specification/contractual agreement and quality mentioned in tender document/contractual agreement.

### 6. Resolution of Disputes and Arbitration Clause:

- a) Any dispute arising between the service provider and AAAL (Party/Parties), in respect of the construction, interpretation, application, meaning, scope, operation or effect of the contract or the validity or breach thereof (the "Dispute"), shall first be settled by mutual consultation between the authorized representatives of the parties. If the dispute remains unresolved after a period of 30(Thirty)days from the date when mutual consultation has, the same shall be settled and finally resolved by arbitration.
- b) Any dispute or differences, whatsoever arising between the parties out of or relating to the

construction, interpretation, application, meaning, scope, operation or effect of the service contract or validity or the breach thereof, shall be referred to “SCOPE FORUM OF CONCILIATION AND ARBITRATION- GOVT OF INDIA” and the award made in pursuance thereof shall be binding on the parties to the arbitration.

- c) Each party shall bear their own cost with respect to such arbitration.
- d) Any Dispute whatsoever arising out of this contract shall be subject to the exclusive jurisdiction of the courts of New Delhi Only.

**7. In case of Foreign/Import Tenders:**

- The bidder shall clearly mention the full ordering address in capital letters.
- The bidder shall clearly mention their banker's address including their SWIFT code compulsorily.
- Any change of address shall be compulsorily supported by Documentary proof issued either by Governmental agencies or by Chamber of Commerce.
- Foreign Principal's Proforma Invoice/quote indicating the Agency Commission payable to the Indian Agent and the nature of after sales service to be rendered by the Indian Agent.
- Copy of the Agency Agreement between the Foreign Principal and the Indian Agent, and the precise relationship between them their mutual interest in the business.
- Registration and Item empanelment of the Indian Agent.

Annexure-c

**Bid Security Declaration  
Form (On company  
Letterhead)**

Date : \_\_\_\_\_

Tender No. AAAL/IT/2022-23/303

To (Insert complete name and address of the

**Buyer/Purchaser**) I/We the undersigned, declare that :

I/We understand that, according to your conditions, bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from the bidding for any contract with you for a period of one year from the date of notification. If I am / We are in a breach of any obligation under the bid conditions, because I/We

- Have withdrawn/modified/amended, impairs, or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- Having been notified of the acceptance of our Bid by the **Purchaser** during the period of bid validity (i) fail to execute the contract, if required, or (ii) fail to furnish the Performance Security, in accordance with the instructions to Bidders.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown)

In the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid securing

Declaration) Duly authorized to sign the bid for an on behalf of (insert

complete name of Bidder) Date on \_\_\_\_\_ day of \_\_\_\_ (insert date of

signing)

Corporate Seal (where appropriate)