

Alliance Air Aviation Limited

(A wholly owned subsidiary of AIAHL)

Ref No.:- AAAL/PERS/2023/ 1537

Date:- 20.02.2023

Sub: Advertisement- Walk-In-Selection

Walk-In Selection for the Post of Manager (Security) North-East/ Officer (Security) North East.

Alliance Air invites application from Indian Nationals for filling up the following Posts: -

Manager (Security) North East	
Number of Posts	1 (One)
Place of Posting	Kolkata
Qualification	Graduate from recognized university in India with Basic AVSEC Qualified. (12 days pattern). Preferable will be given NCC "B/ C" Certificate
Experience	07 years' experience in Aviation/Airline and 3 years as Officer / Executive Level and above position.
Job Responsibilities (in brief)	Liaison with BCAS, DIAL, CISF and other regulated agencies. Draft preparation action taken report of different agencies like BCAS, QMS, Internal Audit, Security Manual and Fire & Safety etc. Expert in BCAS training related matter.
Age	Maximum Age 45 Years (as on 20.02.2023) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules.)
Salary & Emoluments	INR 42,000/- per month approx (all inclusive)

Officer (Security) North East	
Number of Posts	2 (Two)
Place of Posting	Kolkata, Guwahati
Qualification	Graduate from recognized university in India with Basic AVSEC Qualified. (12 days pattern). Preferable will be given NCC "B/ C" Certificate / X-Ray Screener qualified.
Experience	05 years' experience in Aviation/Airline And 03 Years experience as Security Supervisor and above position.
Job Responsibilities (in brief)	Liaison with BCAS, DIAL, CISF, BAEP and other regulated agencies. Draft preparation action taken report of different agencies like BCAS, QMS, Internal Audit and Fire & Safety etc.
Age	Maximum Age 45 Years (as on 20.02.2023) (Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules.)
Salary & Emoluments	INR 36000/- per month approx (all inclusive)

- Can be transferred to any other location within India due Operational requirement.
- Reservations of SC/ST/OBC & EWS candidates will be as per Government Directives.

FIXED TERM EMPLOYMENT AGREEMENT:

All the Selected candidates will be appointed for on a Fixed Term Employment Agreement. The Fixed Term Employment Agreement is extendable subject to satisfactory performance.

Benefits – Free / Concessional Air Passages

The Employee will be entitled to Concessional air passages/free air passages, for self and his/her declared family on **Alliance Air Network only** each passage year as per company policy. The applicable taxes, levy, charges etc. shall be paid by the employee.

In addition, the above post also carries other benefits such as Provident Fund, Gratuity etc., as per rules.

PHYSICAL STANDARDS:

Height:

- i. **Female** - Minimum 154.5 cms
- ii. **Male** – Minimum 163 cms

Relaxation of 2.5 cms for SC/ST candidates & those from North East states & hilly states} subject to domicile proof.

SELECTION PROCEDURE

: - **Walk-In-Selection**

Who fulfill the eligibility criteria would be required to appear for walk-in Interview

Place of Walk-In Selection	Date & Time	Venue
1.Manager (Security) North East 2.Officer (Security) North East	04 th March,2023 (Saturday) Registration Time – 0900 to 1200 hours Interview / Personality Assessment Test.	LGBI Airport Guwahati Pin-781015, Near ATC Tower RTC Hall

For the Selection process, candidates may be required to stay back for a day or two at their own expenses, if required. No reimbursement shall be made in this regard by Alliance Air Aviation Limited.

Candidates (Indian National only) coming for Walk-In-Selection are required to bring with them the following original certificate/ documents together with one copy of each: -

- i. A duly filled in Application Form in the prescribed format which is given in the advertisement and recent passport size photograph pasted in the space provided in the Application Form.
- ii. Matriculation (10th class) certificate in support of date of birth.
- iii. Graduation Mark sheet and Degree.
- iv. Valid BCAS Basic AVSEC (12 days' new pattern certificate).
- v. Valid BCAS Certified XBIS Screener Certificate.
- vi. NCC 'B/ C' Certificate.
- vii. SC/ST Certificate In case of SC/ST candidates.
- viii. OBC Certificate in the prescribed Proforma for Central Govt. Employment issued by the competent authority.
- ix. One set of photocopies together with original certificates supporting testimonials for date of birth, caste, qualification, experience etc will be required at the time of verification of documents.
- x. Two (2) recent colored passport size photograph.
- xi. A Demand Draft for an amount of Rs.1,500/- (One Thousand Five Hundred only) in favour of "ALLIANCE AIR AVIATION LIMITED", payable at New Delhi (Not Applicable for SC/ ST Candidates).
- xii. Medical Certificate from the Registered Medical Practitioner, indicating actual height in cms. and weight in Kgs. must be submitted as per the format attached.

How to Apply

Candidates who wish to apply are advised to log on to Career page of Website: www.allianceair.in, Download & fill in the Application Format and submit the same on the date of Walk-In-Selection.

- i) **Applicable for SC / ST / OBC Candidates ONLY: Caste** Certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be required to attach the Caste Certificate in the proforma meant for Central Government employment. "Candidates belonging to OBC category, the category certificate should be in the prescribed format including the "Non –Creamy layer clause" issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by Government of India. Please also note that the validity of "non-Creamy layer "Certificate should not be older than 06 (Six) months from the date of eligibility criteria."
- ii) Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.

FIXED TERM EMPLOYMENT AGREEMENT:

Candidates would be required to execute Fixed Term Employment Agreement to serve the Company for a period of **05 years (five) which may be extended based on requirement of the company and performance of the candidates.**

(A)The Contract would also be terminated earlier at the discretion of the Management during the validity of the contract, and/or in the event of unsatisfactory performance. The job is transferable to any station in India where Airline Allied Services Limited operates or may operate its services.

Benefits – Free / Concessional Air Passages

The Employee will be entitled to Concessional air passages/free air passages, for self and his/her declared family on **Alliance Air Network only** each passage year as per company policy. The applicable taxes, levy, charges etc. shall be paid by the employee.

In addition, the above post also carries other benefits such as Provident Fund, Gratuity etc., as per rules.

TA.DA Reimbursement to ST / SC candidates

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to place of written test on production of railway receipt/ticket, as per rules. Not applicable for those who are already in Govt./Semi-Govt./ Public Sector undertakings.

General Terms & Conditions

The Management reserves the right to modify/change in the above schedule/condition/requirement/ number of posts based on the actual need at a point of time in future.

The short listed candidates will be considered for engagement on the Fixed Term Employment Agreement, subject to their medical fitness prescribed for the post. The selected candidates may be posted in any station operated by Alliance Air Aviation Limited.

Candidates will have to bear the cost of the Pre-Employment Medical examination(s)/ pre-employment formality. In case additional tests, are required, the additional cost thereof will also have to be borne by the candidate.

COVID-19 GUIDELINES FOR INTERVIEW

In the present context of Covid-19 pandemic situation, the candidates are informed to strictly abide by all safety and security instructions during the interview and follow the guidelines as listed under:

- (a) All candidates should strictly follow the extant ICMR guidelines prior to attending for interview.
- (b) All candidates attending the Interview shall wear appropriate face masks properly covering their nose, mouth, chin etc and carry personal hand sanitizer. The candidates shall remove the mask at gates for identification. **Those candidates without face masks shall not be permitted to attend the Interview.** All candidates seeking entry into the venue have to stand in the queues at the Gates, entrances etc. so that social distancing as per norms can be ensured.
- (c) Compulsory screening shall be done for all candidates entering through gates with thermal scanner.
- (d) Any candidate found to have fever and cough with breathing problems are liable to be stopped / denied entry / permission to attend the interview. They shall not be permitted for further process.
- (e) All candidates shall bring their own water bottles / other refreshments and avoid sharing of personal items.
- (f) All candidates shall bring their own stationery items and avoid sharing of such items.

List of Documents(copies) to be attached with the Application:

(Please also bring all ORIGINAL DOCUMENTS/CERTIFICATES for verification only)

- i) Demand Draft, where applicable
- ii) 10th Std/Matriculation mark-sheet & passing certificate.
- iii) 12th Std/Pre-Degree mark-sheet & Passing certificate.
- iv) Graduation certificate and Marks Sheet or Provisional Degree Certificate
- v) BCAS Basic AVSEC (12days new pattern certificate).
- vi) Certification mention in Preferable Qualifications.
- vii) NCC 'B / C' Certificate
- viii) Valid BCAS Certified XBIS Screener Certificate
- ix) Doctor's certificate (in original) for Height and Weight
- x) Caste certificate in case of SC/ST/OBC candidates
- xi) Discharge certificate in case of Ex-Servicemen
- xii) Experience certificate
- xiii) Nationality/Domicile certificate

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FORMAT OF APPLICATION

Paste a recent
Passport size
photograph

(Please do not
staple)

POST APPLIED FOR- SUPERVISOR (SECURITY)

I. a/ Name: _____

b/ Father's Name: _____

c/ Address: _____

Pin Code _____

d/ Contact Details:

i) Telephone Nos.: _____

ii) Mobile No.: _____

iii) E-mail id: _____

e/ Date of Birth: _____

f/ Age (As on 20.02.2023) _____ (Years) _____ (Months) _____ (Days)

g/ Nationality: _____

h/ Religion: _____

II. Category you belong to:

(Please ✓)

GEN

SC

ST

OBC

EWS

(In case of OBC, candidates would be required to produce OBC certificate in the prescribed proforma issued by the appropriate authority for Central Government employment)

III. Bank Draft No. & Date: _____ Drawn on:

(Not applicable in case of ST /SC Candidates)

IV. Height _____ cms

Weight _____ kg

V. Education Qualifications:(Matriculation/SSC onwards)

Examination Passed (specify Degree e.g. BA/BSC/BCom etc./Diploma course	Name Of the University /Institution/ Board	Month & year Of passing	Duration / Subjects	Percentage of marks (class/division)
10 th (SSC)				
12 th				
Graduation				
Any Other (specify)				

VI. Details of other Certificates for Experience Staff in AVSEC

Certificate Passed	Date of getting certification	Validity	
		From	To
BCAS Basic AVSEC (12 days new pattern)			
Screener X-Ray Certificate (Valid)			
AVSEC Refresher			

VII. Preferable Qualifications

Certificate Passed
Non-AVSEC / N.C.C
Proficiency in Fire Fighting
Knowledge of Industrial Security
Knowledge of disaster management
Armed forces/Police back grounds/ Ex Serviceman
Diploma/Certification course in Computers

Fluency in languages: Mark 'X' in a appropriate column.

Language *	Read	Speak	Write	Remarks
English				
Hindi				
Local (specify)				
Other (specify)				

*Indicate whether any Certificate/Language Course done and the duration of the course, along with a copy of such certificate.

VIII. Details of previous employment?

Organization	Designation	Period		Salary Drawn	Reasons for leaving
		From	To		

VIII. Passport Details (If available)

Number : _____

Date of Issue : _____

Date of Expiry: _____

Any other information:

I hereby declare that the above information is correct to the best of my knowledge and belief. I understand that if I have suppressed any factual information, my candidature may be rejected.

Date:

SIGNATURE OF CANDIDATE

TO WHOMSOEVER IT MAY CONCERN

Date : _____

I Dr. _____ Have clinically examined

Mr/Ms _____

Age (year) _____ date of birth _____ and certify

that his/her height and weight as follows:

Heights: _____ cms

Weight: _____ kgs

Signature of the Doctor

Name of the Doctor

Registration no:

Stamp:

OBC Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS/ ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

This is to certify that Smt / Kum _____ Daughter of Shri / Smt. _____ of Village / Town _____ District / Division _____ in the _____ State, belongs to the _____ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
(ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
(iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
(iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
(v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
(vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
(vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
(viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
(ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
(x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
(xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Smt / Kum. _____ and / or her family ordinarily reside(s) in the _____ District / Division of _____ State. This is also to certify that she does not belong to the persons / sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.13/15

District Magistrate / Deputy Commissioner, etc.
Seal

Dated : _____

NOTE:

- a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
- (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendary Magistrate).
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.
- (v) Caste Certificate issued from Maharashtra State must be validated by social welfare Department of Maharashtra Government.

Government of
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'*** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____
Name _____
Designation _____



*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.